



OAKVILLE SOCCER CLUB ADULT LEAGUE TEAM REGISTRATION INSTRUCTIONS FOR CAPTAINS

Team Registration

By completing the following steps, Captains will be able to set up their team and process payment for the Indoor season (*skip to step 5, for information on making deposit*):

1. New players who have never registered with OSC before must visit the Oakville Soccer Club at 1520 Pine Glen Road with photo ID to create an account. Returning players already have an account. Log in by [clicking here](#) or 'Register Now' in the top right corner of OSC's website. If assistance is required with logging in, please contact 905-849-4436 ext. 4440 or click the 'Forgot Password' link.

New to Oakville Soccer Club?
Online registration is currently available for returning players.
New players must register in person at the Pine Glen Soccer Centre and provide proof of age.
Oakville Soccer Club
1520 Pine Glen Road
Oakville Ontario L6M 4P4
(905) 849-4436
info@oakvillesoccer.ca

Already have an account
Have you been to our online registration pages before?
If so, enter your email and password to continue.
Email Address:
Password:
Forgot your password? [Click Here](#)

Oakville Soccer Club
1520 Pine Glen Road
Oakville Ontario L6M 4P4
(905) 849-4436
info@oakvillesoccer.ca
[Privacy Policy](#) | [Contact Us](#)

2. Once logged in, click the next step button at the bottom of the second page.

Online Registration

Log In Primary Contact Involvement Waivers League Offers Payment
1 of 6 2 of 6 3 of 6 4 of 6 5 of 6 6 of 6

Primary Contact Details

* Email: ✓
* Phone: ✓
Alternate Phone:
* Address Line 1: ✓
Address Line 2:
* City: ✓
* State / Prov: ✓
* Zip / Postal: ✓
Update Password: ✓
Verify Password: ✓



OAKVILLE SOCCER CLUB ADULT LEAGUE TEAM REGISTRATION INSTRUCTIONS FOR CAPTAINS

On the third page, click the red 'register team' button to begin creating a team.

Online Registration

Log In Primary Contact Involvement Waivers League Offers Payment

1 of 6 2 of 6 3 of 6 4 of 6 5 of 6 6 of 6

Registration Management

If you wish to register a new child, you must do so in person at Pine Glen Soccer Centre. Proof of age will be required for registration.

Adult Player

(All funds are taken in CND)

3. Enter the team name and division preference. Team names must not include any inappropriate language or connotations. Please note that division preference cannot be guaranteed. Once the information has been entered, click 'next step'.

Online Registration

Log In Primary Contact Involvement Waivers League Offers Payment

1 of 6 2 of 6 3 of 6 4 of 6 5 of 6 6 of 6

Team Information

* Team Name: Goals R Us ✓

* Club Name: Osc ✓

3

Division Preference:



OAKVILLE SOCCER CLUB ADULT LEAGUE TEAM REGISTRATION INSTRUCTIONS FOR CAPTAINS

4. At the bottom of the "Involvement" page, the created team will have a box. In the team box, click the red 'new registration'.

The screenshot shows the 'Online Registration' progress bar with steps: Log In (1 of 6), Primary Contact (2 of 6), Involvement (3 of 6), Waivers (4 of 6), League Offers (5 of 6), and Payment (6 of 6). A shopping cart icon shows 'Number of Items: 0' and 'Subtotal: \$0.00 CAD'. Below the progress bar is a link for 'Registration Management'. A text box states: 'If you wish to register a new child, you must do so in person at Pine Glen Soccer Centre. Proof of age will be required for registration.' Below this are two sections: 'Adult Player' with buttons 'Register Myself', 'Register Team', and 'Edit Contact Information'; and 'Goals R Us : Osc' with buttons 'Edit Team Information' and 'New Registration' (highlighted with a red box). At the bottom, it says '(All funds are taken in CND)' and provides links for 'Next Step ->', '2015 Statement', '2016 Statement', '2015 Tax Receipt', and '2016 Tax Receipt'.

5. Select the league that the team will play in (Coed, Men's Open Age, Ladies 35+, etc.). Captains will then be presented with two payment options:
1. "Captain pays \$2425.00" - the captain will pay the full fee (\$2425) at once. Only select this option if the captain is paying the total fee in a single payment.
 2. "Each player pays \$215.00" - will give the captain freedom to edit and divide team payments. To make the \$500 deposit, select this option. The captain may then divide payments as needed.

The screenshot shows the 'Registration Selection' screen. It features a progress bar with steps: Log In (1 of 6), Primary Contact (2 of 6), Involvement (3 of 6), Waivers (4 of 6), League Offers (5 of 6), and Payment (6 of 6). Below the progress bar is a link for 'Registration Selection'. A table is displayed with the following content:

Program	Status	Cost
<input checked="" type="checkbox"/> 2017 Adult Fall Indoor Team: CO-ED : Section 1	Available	<input type="radio"/> Captain pays \$2425.00 <input checked="" type="radio"/> Each player pays \$215.00

At the bottom of the table is a 'Next Step ->' button.

If "Captain Pays" is selected, \$2425 will appear in the captain's cart. The amount will have to be paid all at once. If "Each player pays" option is selected, captains will be given freedom to edit each player's payment as needed. Please note that the team registration will not be active until a minimum of \$500 is paid (all payments must be made in full by October 15, 2017). Once Captains have made their selection, click 'next step'.



OAKVILLE SOCCER CLUB ADULT LEAGUE TEAM REGISTRATION INSTRUCTIONS FOR CAPTAINS

- To begin rostering the team, click the 'edit roster' button. This will allow Captains to add players to the team.

Online Registration

Log In Primary Contact Involvement Waivers League Offers Payment

1 of 6 2 of 6 3 of 6 4 of 6 5 of 6 6 of 6

Number of Items: 1
Subtotal: \$215.00 CAD

[Registration Management](#)

If you wish to register a new child, you must do so in person at Pine Glen Soccer Centre. Proof of age will be required for registration.

Adult Player [Register Myself](#) [Register Team](#) [Edit Contact Information](#)

Registration	Cost	Status	Action
2017 Adult Fall Indoor Team: CO-ED : Section 1	\$215.00	In Cart	

Goals R Us : Osc

Registration	Cost	Status	Action
Osc:Goals R Us 2017 Adult Fall Indoor Team:CO-ED	\$2425.00	Applied	Edit Roster Remove

[Edit Team Information](#) [New Registration](#)

(All funds are taken in CND)

[Next Step ->](#) [2015 Statement](#) [2016 Statement](#) [2015 Tax Receipt](#) [2016 Tax Receipt](#)

- Each player added to the team must have an account registered with OSC. If the player has participated in the Adult League previously, they will have an account. Click the 'New Member' button in order to add a player to a team. The player's first name, last name and email will be required in order to add them.

Online Registration

Log In Primary Contact Involvement Waivers League Offers Payment

1 of 6 2 of 6 3 of 6 4 of 6 5 of 6 6 of 6

[Team Roster](#)

Goals R Us : Osc Team Cost: \$2,425.00 Paid: \$0.00 Owing: \$2,425.00

Player	Email	Phone	Roles	Fee	Paid	Waivers	Action
* Adult Player	adultplayer@oakvillesoccer.ca	905 123-4567	Manager Player	215.00	0.00	No	Edit

[New Member](#)

[Next Step ->](#)

- The page displayed below is where Captains will be able to edit the individual player fee. To edit the fee due, enter the amount the player will be required to pay in the fee box. Please note that the combined amount of all players must equal \$2425 (Ex. If a team has 14 players, $\$2425/14 = \173.00 .) The captain may assign different amounts to certain players as long as the amount equals \$2425. Once determined, the fee will appear in the player's personal account. An Out-of-Town fee of \$10.00 will be automatically added to the cart of all players who reside outside of the Town of Oakville. Continue the player addition process until the entire team has been rostered. Please note that **week six** is the deadline for player registration.



OAKVILLE SOCCER CLUB ADULT LEAGUE TEAM REGISTRATION INSTRUCTIONS FOR CAPTAINS

- After reviewing the waivers, Captains will have to click the checkbox to acknowledge they have read and agreed to the waivers listed above. Once accepted, Captains will then be taken to the payment page to enter their credit card information. To pay by cash or debit, please visit the Pine Glen Soccer Centre once the steps above have been completed. If paying with cash or debit, Captains must proceed to roster their team using the steps above minus the individual player payment information.

Product	Quantity	Unit Cost	Price	Action
2017 Adult Fall Indoor Team:CO-ED :Section 1:Payment Required	1	\$215.00	\$215.00	
Balance:			\$215.00	

Please [click here](#) to view OSC's Adult League Online Registration Frequently Asked Questions. If you have any questions or difficulties with the registration process, please contact Remone Whitley, Adult League Coordinator at rwhitley@oakvillesoccer.ca or by phone at 905-849-4436 ext. 4434.