



# OAKVILLE SOCCER CLUB ADULT LEAGUE TEAM REGISTRATION INSTRUCTIONS FOR CAPTAINS

## Team Registration

By completing the following steps, Captains will be able to set up their team and process payment for the Indoor season (*skip to step 5, for information on making deposit*):

1. New players who have never registered with OSC before must visit the Oakville Soccer Club at 1520 Pine Glen Road with photo ID to create an account. Returning players already have an account. Log in by [clicking here](#) or 'Register Now' in the top right corner of OSC's website. If assistance is required with logging in, please contact 905-849-4436 ext. 4440 or click the 'Forgot Password' link.

**New to Oakville Soccer Club?**  
Online registration is currently available for returning players.  
New players must register in person at the Pine Glen Soccer Centre and provide proof of age.  
Oakville Soccer Club  
1520 Pine Glen Road  
Oakville Ontario L6M 4P4  
(905) 849-4436  
[info@oakvillesoccer.ca](mailto:info@oakvillesoccer.ca)

**Already have an account**  
Have you been to our online registration pages before?  
If so, enter your email and password to continue.  
Email Address:   
Password:   
Forgot your password? [Click Here](#)

Oakville Soccer Club  
1520 Pine Glen Road  
Oakville Ontario L6M 4P4  
(905) 849-4436  
[info@oakvillesoccer.ca](mailto:info@oakvillesoccer.ca)  
[Privacy Policy](#) | [Contact Us](#)

2. Once logged in, click the next step button at the bottom of the second page.

Online Registration

Log In 1 of 6 Primary Contact 2 of 6 Involvement 3 of 6 Waivers 4 of 6 League Offers 5 of 6 Payment 6 of 6

**Primary Contact Details**

\* Email:  ✓  
\* Phone:  ✓  
Alternate Phone:   
\* Address Line 1:  ✓  
Address Line 2:   
\* City:  ✓  
\* State / Prov:  ✓  
\* Zip / Postal:  ✓  
Update Password:  ✓  
Verify Password:  ✓



# OAKVILLE SOCCER CLUB ADULT LEAGUE TEAM REGISTRATION INSTRUCTIONS FOR CAPTAINS

On the third page, click the red 'Register Team' button to begin creating a team.

Online Registration

Log In Primary Contact Involvement Waivers League Offers Payment

1 of 6 2 of 6 3 of 6 4 of 6 5 of 6 6 of 6

Registration Management

**If you wish to register a new child, you must do so in person at Pine Glen Soccer Centre. Proof of age will be required for registration.**

Adult Player Register Myself **Register Team** Edit Contact Information

(All funds are taken in CND)

Next Step -> 2015 Statement 2016 Statement 2015 Tax Receipt 2016 Tax Receipt

3. Team names must not include any inappropriate language or connotations. Please note that division preference cannot be guaranteed. Once the information has been entered, click 'next step'.

Online Registration

Log In Primary Contact Involvement Waivers League Offers Payment

1 of 6 2 of 6 3 of 6 4 of 6 5 of 6 6 of 6

Team Information

\* Team Name: Goals R Us ✓

\* Club Name: Osc ✓

3

Division Preference:

Cancel Next Step ->



## OAKVILLE SOCCER CLUB ADULT LEAGUE TEAM REGISTRATION INSTRUCTIONS FOR CAPTAINS

4. At the bottom of the "Involvement" page, the created team will have a box. In the team box, click the red 'New Registration'. This will allow captains to select which league their team will play in.

Online Registration

Log In Primary Contact Involvement Waivers League Offers Payment

1 of 6 2 of 6 3 of 6 4 of 6 5 of 6 6 of 6

Registration Management

**If you wish to register a new child, you must do so in person at Pine Glen Soccer Centre. Proof of age will be required for registration.**

**Adult Player** Register Myself Register Team Edit Contact Information

**Goals R Us : Osc**

Edit Team Information **New Registration**

(All funds are taken in CND)

Next Step -> 2015 Statement 2016 Statement 2015 Tax Receipt 2016 Tax Receipt

5. Select the league that the team will play in (Coed, Men's Open Age, Ladies 35+, Ladies Open Age, M35+ etc.). Captains will then be presented with the payment option:
  1. "Captain pays \$2425.00" - the captain will pay the full fee (\$2425.00) at once.
  2. The Captain can pay the deposit of \$500.00 to guarantee a spot in the league and pay the remaining balance two weeks before the season begins.

Please note that the team registration will not be active until a minimum of \$500.00 is paid (all payments must be made in full by September 10<sup>th</sup>). Once Captains have made their selection, click 'next step'.



# OAKVILLE SOCCER CLUB ADULT LEAGUE TEAM REGISTRATION INSTRUCTIONS FOR CAPTAINS

- To begin rostering the team, click the 'Edit Roster' button. This will allow Captains to add players to the team. At the top of the team roster page you will see the roster cap and remaining spots that are left.

The screenshot shows the 'Online Registration' progress bar with steps: Log In (1 of 6), Primary Contact (2 of 6), Involvement (3 of 6), Waivers (4 of 6), League Offers (5 of 6), and Payment (6 of 6). A shopping cart icon indicates 'Number of Items: 1' and 'Subtotal: \$215.00 CAD'. Below the progress bar is a link for 'Registration Management'.

**If you wish to register a new child, you must do so in person at Pine Glen Soccer Centre. Proof of age will be required for registration.**

**Adult Player** | Register Myself | Register Team | Edit Contact Information

Registration	Cost	Status	Action
2017 Adult Fall Indoor Team: CO-ED : Section 1	\$215.00	In Cart	

**Goals R Us : Osc**

Registration	Cost	Status	Action
Osc:Goals R Us 2017 Adult Fall Indoor Team:CO-ED	\$2425.00	Applied	<b>Edit Roster</b>   Remove

Edit Team Information | New Registration

(All funds are taken in CND)  
[Next Step ->](#) | [2015 Statement](#) | [2016 Statement](#) | [2015 Tax Receipt](#) | [2016 Tax Receipt](#)

- Each player added to the team must have an account registered with OSC. If the player has participated in the Adult League previously, they will have an account. Click the 'New Member' button in order to add a player to a team. The player's first name, last name and email on file will be required in order to add them.

The screenshot shows the 'Team Roster' page for 'Goals R Us : Osc'. The progress bar is the same as in the previous screenshot. The team cost is \$2,425.00, with \$0.00 paid and \$2,425.00 owing.

Player	Email	Phone	Roles	Fee	Paid	Waivers	Action
* Adult Player	adultplayer@oakvillesoccer.ca	905 123-4567	Manager Player	215.00	0.00	No	<b>Edit</b>

**New Member**

[Next Step ->](#)

- Continue the player addition process until the roster cap is reached. Please note that **week six** is the deadline for player additions.



# OAKVILLE SOCCER CLUB

## ADULT LEAGUE TEAM REGISTRATION INSTRUCTIONS FOR CAPTAINS

- After reviewing the waivers, Captains will have to click the checkbox to acknowledge they have read and agreed to the waivers listed above. Captains need to also ensure that all players on the roster have logged in to their accounts and accepted their waivers by advancing to the waiver page. Once accepted, Captains will then be taken to the payment page to enter their credit card information. To pay by cash or debit, please visit the Pine Glen Soccer Centre once the steps above have been completed.

**Online Registration**

Log In Primary Contact Involvement **Waivers** League Offers Payment

1 of 6 2 of 6 3 of 6 4 of 6 5 of 6 6 of 6

Number of Items: 1  
Subtotal: 215.00 CAD

To continue with the registration process, you must agree to the following conditions: Waiver 1 of 1

OSC/OSA Waivers

[OSC Refund Policy "New - Updated July 2015"](#)  
[Player Registration Waiver](#)  
[OSC Participation Agreement - Adult](#)  
[OSA Participation Agreement - Youth](#)  
[OSC Fair Play Code of Conduct for Players and Parents](#)  
[OSC Friendly Fan Policy](#)

**\*By clicking Accept you agree that you have read and understand all OSC and OSA waivers and Days of Play. OSC reserves the right to decline any player/team registration.**

I have read and agree to all of the waivers listed above.

**Online Registration**

Log In Primary Contact Involvement Waivers League Offers **Payment**

1 of 6 2 of 6 3 of 6 4 of 6 5 of 6 6 of 6

[Registration Payment](#)

To complete the process of registering, you must authorize the payment of the outstanding fees.

Product	Quantity	Unit Cost	Price	Action
2017 Adult Fall Indoor Team:CO-ED :Section 1:Payment Required	1	\$215.00	\$215.00	
Balance:			\$215.00	

Use a different billing address

VISA

Name On Card:

Type of Card:

Card Number:  Numbers only, no spaces or dashes (ie: 4444555566667777)

Expiry Date:

Card Verification Number:

If you have any questions or difficulties with the registration process, please contact Scott Birkbeck, Adult League Coordinator at [sbirkbeck@oakvillesoccer.ca](mailto:sbirkbeck@oakvillesoccer.ca) or by phone at 905-849-4436 ext. 4427.