

Oakville Soccer Club

Job Posting



Position: ADP Staff Coach (Part-time)

Department: Technical

Reports to: Director of Grassroots Programs

Compensation:

Employment Dates: September 2026- September 2027

OAKVILLE SOCCER CLUB

The Oakville Soccer Club, founded in 1972, is one of the largest amateur soccer clubs in Canada with over 19,000 participants annually. Based at the Pine Glen Soccer Centre, a 100,000 square foot indoor soccer facility in North Oakville, the Club provides year-round recreational and competitive programming for both youth and adults.

ADP STAFF COACH

The ADP Staff Coach holds a paid position within the Oakville Soccer Club and therefore is expected to support Club initiatives and policies as per their employment contract. In addition to coaching an ADP team of a particular gender within any given age group, the Staff Coach is also required to do the following:

TECHNICAL

- Attend all training sessions as well as all games, tournaments and other team events. Note travel for league games is required.
- Attend OSC coach education workshops.
- Support and implement the OSC Game Model, DNA and Curriculum.
- Assist in player evaluations, and player selection.
- Attend all mandatory meetings set by the OSC Technical Department or Ontario Soccer.
- Provide input to the Director of Grassroots Programs with assessments of all players twice per year or as necessary per Ontario Soccer requirements.
- Staff Coaches must make themselves available for individual parent meetings following the distribution of player assessments.
- Communicate in a timely manner to respond to requests made by the Technical Department and other OSC staff.
- Agree to recruit and maintain the minimum number of required players.
- The Staff Coach will be supplied with CAPELLI coaching attire, and this is mandatory to be worn to all training/games/tournaments etc. Failure to do so will be grounds for termination.
- Items provided to the Staff Coaches/Assistant Coaches are also available for purchase for Team Managers and other team staff directly through the CAPELLI OSC Fan Shop website.

PLAYER DEVELOPMENT

- Work under the guidance of the Director of Grassroots Programs and the Age Group Lead Coach to deliver the curriculum as set out by Oakville Soccer Club
- Will coach game day rosters and not a set team following the blocks and themes that are age group specific

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- Coach training sessions two/three (2/3) times weekly and all PHDL festival games (spring/summer season) Indoor League (Fall/Winter) in their specific age group/gender
- Deliver Information at a minimum of two (2) parent meetings per year. These will occur at the beginning of the Fall/Winter season and the beginning of the Spring/Summer season
- Coaches assist with the Skill Development program to help identify players for ADP
- Participate with the Super 7 program which helps identify new U8 ADP players
- Attend House league games for player identification
- Be present at player progress meetings twice during the course of the year with players and parents in attendance.
- Provide a fun, inclusive and engaging environment and learning experience for coaches & players

ADMINISTRATION

- Must read and comply with the ADP Policy Manual and Team Management Manual and return with the signed agreement
- Must read and comply with the HR Policy Manual and return the sign-off sheet
- Must comply with all OSC sponsorship obligations and ensure compliance from all Volunteer Coaches and other team staff as well as players (refer to ADP manual for more information)
- Other tasks as assigned

CUSTOMER SERVICE AND RELATIONS

- Be an active participant in the OSC coaching community and contribute to the betterment of the Club coaching standards.
- Ensure maximum membership satisfaction.

EXPERIENCE AND QUALIFICATIONS

- Must hold or be willing to work towards a valid Ontario Soccer Coaching License (U8/U9 Fundamentals, U10/U11/U12/13 Learn to Train, Making Ethical Decisions transcript, Respect in Soccer certificate and Making Headway transcript with signed contract)
- Canada Soccer Children's License or Ontario Soccer Grassroots Diploma considered an asset
- 6 months to 1-year coaching experience with children
- Possess a valid Police Record Check with vulnerable sector screening (required for ages 18 and up)

SKILLS AND COMPETENCIES

- Strong interpersonal, communication (written and verbal) skills.
- Ability to mentor and develop an assistant coach.
- Clear understanding of Holistic Player Development.
- Professional, approachable, detailed, punctual and organized.
- Able to work in a team environment and promote team culture.

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If you have any questions regarding the Staff Coach position, please contact Chris Grierson, Director of Grassroots Programs 905-849-4436 ext. 4447 or by email at cgrierson@oakvillesoccer.ca

The Oakville Soccer Club thanks all applicants in advance for their interest but advises that only those being invited for a formal interview will be contacted.